

Town of Lee, NH

Town Center Vision Committee

Minutes of the Meeting on October 18, 2018

Town Center Vision Committee (TCVC) Members present: Pat Jenkins, Bambi Miller, Ben Genes, John Tappan, Cord Blomquist, and Scott Bugbee

Members Absent: None

Others Present: Anne Tappan, Cary Brown, Ruth Eifert, Paul Gasowski

1. Chairman Bugbee called the meeting to order at 2:30pm.
2. The Committee went through the proposed agenda from Lavalley/Brensinger (LBA).
 - a. Program worksheets were finalized. Scott Bugbee motioned to approve the program worksheets with the typographical errors fixed. Patricia Jenkins seconded the motion. The motion passed unanimously.
 - b. Town Center parking was discussed. The parking area would be shared with the renovated town hall and Library. LBA would like to reduce the number of spaces by about 1/3 or by 17 spaces. The TCVC will speak to Caren Rossi, the Planning & Zoning administrator about this issue.
 - c. LBA presented three conceptual drawings of the proposed town center project showing the buildings in various configurations with the new municipal building, Annex, and Historical Society buildings in new locations. The Library, Tool Shed with Tramp room, and the current town hall would remain in their current locations. The TCVC liked the second version best of all three. LBA will work off this version for subsequent conceptual drawings.
 - d. The TCVC discussed connecting the new proposed town center parking area with the Lee Church Congregational parking to allow flow between the two but also allowing children from the Church daycare and Mast Way School to walk to visit the Library and Historical Society buildings.
 - e. The Committee discussed outreach topics with Kathleen Porter from LBA. Some ideas from that discussion include:
 - i. Post card and other mailings
 - ii. Hand outs at events and functions
 - iii. "Save The Dates" mailings for Town Center Project events
 - iv. Deputized people to speak about the project
 - v. Important point: Make sure the same message/information is being told by everyone
 - vi. E-Crier sign up for more information

vii. Display boards at events and functions


- f. The TCVC discussed with LBA having a physical model or a CAD model. The pros and cons of each were discussed. The Committee needs to decide which by November 15, 2018 and convey that answer to LBA.
- g. GeoTech study on town center property was discussed. The TCVC must decide if we are going to have one done or not. The Committee discussed having test pits dug after the sale of the Church property has closed.
- h. LBA needs to know if we want to have a basement in the new municipal building or not. LBA would like to know this information by Thursday, November 1, 2018.

3. Meeting adjourned at 5:37pm

4. Our next scheduled meeting is: Tuesday, October 23, 2018 at 2:00pm.

Minutes written by: 

Scott Bugbee, Chair

Minutes accepted by:


Scott Bugbee, Chair



Ben Genes




Pat Jenkins



Bambi Miller



John Tappan



Cord Blomquist